«CreatedDate»

Private and confidential

«EmployeeName»

«EmployeeEmail»

Dear «FirstName»,

**Probation Successful**

Your probation period with Growth Partners Pty Ltd is due to end on «Custom\_Probation\_Date».

I am pleased to confirm your ongoing employment effective immediately.

The terms and conditions of employment set out in your original Letter of Offer will continue to apply to your ongoing position.

Thank you for your contribution to Growth Partners.

Yours sincerely,

«EmployeePartner»

Partner

PLEASE KEEP A COPY OF THIS LETTER FOR YOUR RECORDS